



Study Room Policy

1. The Study Room is intended for use by 1-2 people for in-person meetings or video-conference meetings.
2. Study Room users must register upon arrival at the Front Desk.
3. The Study Room is available for two hour blocks which may be renewed depending upon availability.
4. The Study Room can be reserved no more than one week in advance.
5. Food and drink use must conform to WTPL policy.
6. Be aware; the room is not sound-proof. The use of headphones is strongly encouraged for video-conferencing to minimize noise. In-person conversations must be kept to a reasonable volume.
7. Room reservations are held for fifteen (15) minutes before being given to other waiting groups.
8. Any patron in violation of the above guidelines may be asked to leave the Study Room.
9. Situations and issues that arise, that are not covered under these guidelines, shall be left to the best judgment and discretion of WTPL staff.

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