

Waterford Township Board of Trustees -  
February 13, 2023 Meeting

The February 13, 2023 Waterford Township Board of Trustees meeting call to order by the Vice President Joseph Palladino at 7:00 pm in the library meeting room.

Roll Call

Jen Garefino

Carl Lange

Joseph Palladino

Dana Paul, Left the meeting at 8:15 pm

Ed Troike

Rita T Wood

Joel Thompson, Representative for Township Mayor

Julie Lyons, Representative for Superintendent of Schools

Kathleen Banes, Absent

Staff in Attendance: Dana Nicklas, Director

Guest: Francine Grubb, President of the Friends of the Library

Flag Salute

Statement of Compliance:

*Pursuant to the Open Public Meetings Act, notice of the regular meeting has been given in the annual meeting notice to Courier Post, Gazette, posted on the Waterford Township Public Library Website, posted and filed with the Waterford Township Clerk.*

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Adoption of the Agenda

Motion by R Wood to adopt the meeting agenda. Seconded by C Lange. Motion carried.

Recognition of the Public Present –

Francine Grubb, President, Friends of the Library

She made a presentation about the past, present, and ongoing activities of the Friends. She requested the Board members review

the Memorandum of Understanding Between Friends and Library.  
Presentation is attached to the minutes.

#### Minutes

Motion by R. Wood to approve the minutes of the January 9, 2023 Reorganization Meeting. Seconded by C. Lange. Motion carried.

Motion by R. Wood to approve the minutes of the regular meeting January 9, 2023. Seconded by E. Troike. Motion carried.

#### Action on Bills

Motion by D. Paul to pay the bills for the month of January 2023 in the amount of \$ 14,973.62. Seconded by J. Palladino.  
Payment is dependent upon availability of funds. Motion carried.

#### Financial Report:

Report by Treasurer, C. Lange  
Profit & Loss Budget vs Actual  
Statement for the period January 1, to January 31, 2023 was reviewed.  
Total income \$ 1,688.94  
Total expenses \$ 28,867.67  
Total (net) negative income: \$ 30,556.61  
Motion by C. Lange to approve the financial report Profit and Loss Budget vs Actual. Seconded by J. Lyons. Motion carried.

#### Payroll Account Journal Report Attached

All financial reports are attached to the minutes and are filed for audit.

#### Director's Report

Motion by C. Lange to accept the Director's Report. Seconded by E. Troike. Motion carried.  
Director's report is attached to the minutes.

## Committee Reports

Arts and Exhibitions, Chair, R. Wood

### Meeting Room Exhibits

February, Annette and Rick Rinker

(Reception: Feb 25, Noon to 2 pm)

March, Hammonton High School Students, Youth Art Month

April, South Jersey Kite Flyers

May, Hammonton Middle School Students

June, Waterford Twp. Elementary Students

Budget and Finance, Chair, C Lange Treasurer

No report

Building and Grounds, Chair, C. Lange

Met with Director regarding HVAC and ongoing leaks. He met with township committee representative J. Thompson

Communications, Chair, K. Banes

Absent ---No report

Personnel, – Chair, J Palladino, Vice President,

Announced one new staff person was hired.

Policy, Chair Vice President

Will meet with the two new board members for orientation.

All committee reports –

Motion by R. Wood to accept all the committee reports as presented. Seconded C. Lange. Vote 7 yes. Motion carried.

## Unfinished Business

### Capital Purchases for 2022

Director presented a written report of the items budgeted and purchased in 2022. Report is attached to the minutes. A 2023 Capital Purchase Schedule will be prepared and presented to the Board when completed.

#### New Business

No new business.

#### Other items

Board members questioned several items on the Memorandum of Understanding between Friends and Library. Discussion followed. E. Troike will meet with F. Grubb to discuss how these are written recommended changes. He will report back to the Board.

#### Board Continuing Education Units for 2023

None

#### Announcements:

Joel Thompson mentioned that the library received a round of applause at the Township Committee Meeting when he reported that the library had over 1500 visitors the month of January.

#### Adjournment

Motion by C. Lange to adjourn the meeting. Seconded J. Lyons.  
Motion carried.

Vice President adjourned the meeting at 8:35 pm.

Next meeting March 13, 2023

*Rita T Wood*  
*Secretary*