

Waterford Township Public Library
Board of Trustees Meeting
Minutes

May 9, 2022

The May 9, 2022 Waterford Township Library Board of Trustees meeting was called to order by President K. Banes at 7:05 pm in the library.

Statement of Compliance:

In accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231, adequate notice of this meeting setting forth the time, place, and specific purpose/business in the call. A notice has been posted on the library's website and in the library, filing the notice with the Township Clerk, municipal building bulletin board and sending notice to the official newspaper(s) and circulating electronically.

Salute to the Flag

Roll Call: The following members answered to the roll call:

Kathleen Banes
Joseph Palladino
Dana Paul
Dorene Szeker
Joel Thompson
Rita T Wood

Absent;

Carl Lange
Dr. Rita Hanna, Representative for Township Mayor
Julies Lyons, Representative for Superintendent of Schools

Staff in Attendance, Director of the Library, D. Nicklas

Adoption of the Agenda

Motion by R. Wood, seconded by J. Thompson to accept the meeting agenda.
Motion carried.

Recognition of the Public – No public present.

Minutes

Motion by R. Wood, seconded D. Paul to approve the minutes of the April 11 meeting. Motion carried. Minutes attached.

Action on Bills Report

Cash disbursements on the bill list in the amount of \$5,002.65 for the payment of bills for the month of April 2022.

Motion by D. Szeker, seconded J. Thompson to approve the payment of bills for the month of April 2022. Payment is dependent upon availability of funds. Motion carried. Report attached.

Financial Report:

Profit & Loss Budget vs Actual
Statement for the period April 1 to April 30, 2022
Income is \$ 79,933.60
Total expenses are \$ 86,326.15
Total Ordinary Negative Income \$ 6,392.55

Motion by D. Szeker, seconded J. Palladino to approve the financial report Profit and Loss Budget vs Actual as presented. Motion carried.
Report attached.

Payroll Account Journal Report Attached

All financial reports are attached to the minutes and are to be filed for audit.

Director's Report

Motion by R. Wood, seconded D. Paul to accept the Director's Report.
Motion carried. Director's report is attached.

Committee Reports

Arts and Exhibitions, Chair, R. Wood
Walker Display system came in and waiting for the township staff to install.

Budget and Finance, Chair, Treasurer, D. Szeker - No report

Building and Grounds, Chair, C. Lange, Absent-
J. Palladino asked about trash removal beside and in back of the library.
Parties have been notified about the problem.

Personnel, – Chair, J. Thompson
Report the letters of staff resignations.

Motion was made to go into Executive Session by J. Palladino, seconded by D. Paul at 7:30 pm,

Motion by J. Thompson seconded by D. Paul to exit the Executive Session at 7:45pm.

Action of the Board
-no action taken at this time.

Policy, Chair Vice President J. Palladino
Exhibit and Display Policy was presented .

Communications, Chair, K. Banes
K. Banes and Director are working on a new brochure for the library.

All committee reports –

Motion by D. Paul, seconded by J. Palladino to accept all the committee reports. Motion carried.

Unfinished Business

Resolution motion on Exhibit and Display policy was made by J. Palladino, seconded by J. Thompson to accept the Policy as presented.
There was discussion about artists and commission of any sale of their artwork.

Motion to amend the motion by asking the artist for a 10 % commission/ donation was made by D. Paul. Call for a second. Because there was no second to the motion it did not come before the board.

Resolution motion on Exhibit and Display policy was made by J. Palladino, seconded by J. Thompson to accept the Policy as presented.

Poll vote: J. Palladino Yes
D. Paul No
D. Szeker Yes
J Thompson Yes
R. Wood Yes
K Banes Yes.

Motion carried by a vote of 5 yes to 1 no vote.

New Business

Library Assistant, Youth Services, Part time
 Student Library Clerk, part time, temporary summer position

Motion by J Thompson, seconded by J Palladino to proceed with posting the two positions and the hiring qualified individuals. Motion carried by a vote of 5 yes to 1 no.

Board Continuing Education Units for 2022

January Check In, R. Hanna, C. Lange, J Palladino, R. Wood – 4 CEU

February Check In, State Aid, R Wood, R Hanna 2 CEU

Reading of the Library Boards and Open Public Meetings Act
 J Palladino, C Lange, D Paul, D Szeker 4 CEU

April Check In, Intellectual Freedom and Materials
 Challenges for Directors and Boards, Director Nicklas 1 CEU

Reading of the Library Boards and Open Public Meetings Act
 J Thompson 1 CEU

Announcements and Comments:

Thank you, letter was read by K. Banes from Beth Devlin,
To the Board of Trustees, thank you so much for your generous gift and for coming to help me celebrate. I was touched and surprised. Your generous support professionally and personally means so much. Sincerely Beth Delvin

J. Palladino on behalf of the Board of Trustees commended the Director for lovely gathering for Beth's 35th anniversary as an employee of the library.

Adjournment:

Motion by J Thompson, seconded by J. Palladino to adjourn the meeting.
 Motion carried. President adjourned the meeting at 8:14 pm.

Next Board Meeting June 13, 2022.

Rita T Wood, Secretary