

Waterford Township Board of Trustees -  
May 8, 2023 Meeting

The May 8, 2023 Waterford Township Board of Trustees meeting was called to order by the President K Banes at 7:00 pm in the library meeting room.

Roll Call

Kathy Banes  
Jen Garefino  
Carl Lange  
Joseph Palladino  
Ed Troike  
Rita T Wood

Julie Lyons, Representative for Superintendent of Schools (left at 8 PM)

Absent  
Dana Paul, Board Member  
Joel Thompson, Representative for Township Mayor

Staff in Attendance: Dana Nicklas, Director

Flag Salute

Statement of Compliance:  
*Pursuant to the Open Public Meetings Act, notice of the regular meeting has been given in the annual meeting notice to Courier Post, Gazette, posted on the Waterford Township Public Library Website, posted and filed with the Waterford Township Clerk.*

Recognition of the Public Present

Adoption of the Agenda

Motion by E. Troike to adopt the meeting agenda. Seconded by J. Palladino.  
Motion carried.

Minutes –April 2023

Motion by J. Garefino to approve the minutes of the meeting.  
Seconded by C. Lange. Motion carried.

### Action on Bills

Motion by C. Lange to pay the bills for the month of April 2023 in the amount of \$ 8,302.59. Seconded by J Palladino. Motion carried. Payment is dependent upon availability of funds.

### Financial Report:

Report by Treasurer, C. Lange

Profit & Loss Budget vs Actual

Statement for the period April 1 to April 30, 2023 was reviewed.

Total income \$ 91,620.32

Total expenses \$ 101,186.17

Total (net) negative income: \$ 9,565.85

Motion by C. Lange to accept the financial report: Profit and Loss Budget vs Actual. Seconded by J Palladino.

Motion carried.

### Payroll Account Journal Report

All financial reports are attached to the minutes and are filed for audit.

### Director's Report

Motion by C. Lange to accept the Director's Report. Seconded by E. Troike.

Motion carried.

Director's report is attached to the minutes.

### Committee Reports

Arts and Exhibitions, Chair, R. Wood

May's display are select 8th grade students from full year fine art and graphic design from the Hammonton Middle School. Two teachers came with 30 students on a field trip to hang the work themselves. They were at the library for about an hour. Kennedy, a staff librarian, created a scavenger hunt for them to do which was a big hit. Multiple students asked if this venue would be available to them in high school or if they could display pieces on their own works. A couple students have come in with their parents to view the art. The Hammonton Gazette is going to be writing a story about the students displaying the art at the library so hopefully that will give the art gallery more publicity.

Currently we are booked with artists until November. Library staff posted on social media and emails were sent to multiple artists that have displayed at other libraries, so that created a lot of interest that helped us book the room. Every artist from June-October is requesting a reception so that should help bring people in as well.

Every artist has sent librarian examples of their work so that librarians make sure it will be appropriate for the library. We haven't had any artists reach out that have had to be censored or turned away.

Possible future displays - quilters from Christ the Redeemer Church and community quilters

Budget and Finance, Chair, C Lange, No Report

Building and Grounds, Chair, C. Lange, Discussion of the break room back door still is leaking.

Communications, Chair, K. Banes,

The Director spoke about the library participating in the Waterford School district schools, Wellness Nights. Library staff does craft activity with anyone in attending their display.

Personnel, Chair, J Palladino

There will be annual review of the Director. Committee appointments made by the President.

Policy, Chair, J Palladino

Director contacted various libraries regarding their age-related policies. No need for the Board to amend the current policy on age of children in the library.

All committee reports

Motion by C. Lange to accept all the committee reports as presented.  
Seconded E. Troike. Motion carried.

Unfinished Business

Library Funds from Waterford Township

Discussion of the funds (mil) from Waterford Township.

The Director will be sending a letter to the Waterford Township at the direction of the Board of Trustees regarding the funds from 2022 and 2023.

New Business

President Banes appointed J. Palladino, Chair, J. Garefino, and R. Wood to serve on the Director's Annual Review.

Position for Part-time Librarian

Motion by E. Troike, to enter into caucus, seconded by J. Garefino at 8:15 pm  
To discuss the position of part time librarian. Motion carried.

Motion by E. Troike to return to the public meeting from the caucus,  
seconded by J. Palladino at 8:40 pm. No action was taken during the caucus.

Board Continuing Education Units for 2023: Total 3 CEU

#### Adjournment

Motion by C. Lange to adjourn the meeting. Seconded J. Palladino

Motion carried.

President adjourned the meeting at 8:53 pm.

Next meeting June 13, 2023

*Rita T Wood*

*Secretary*